

PARTY ON THE PAVEMENT

NON-PROFIT VENDOR APPLICATION

Sat., Sept 19, 2026 • 12pm-7pm

REQUIRED ITEMS by August 23, 2026 (Late entries will NOT be accepted)

Submit the following to eventsmanager@racinedowntown.com

- ☐ Completed application
- ☐ Certificate of Insurance
- ☐ \$250 fee
- ☐ Photo of product and setup
- ☐ W-9 for Non-Profit Verification

! Please ensure your application is complete. Incomplete applications will not be processed. Submit all required materials together. !

***Waived Fee Option:** Provide 16 volunteer hours on the event day (can be split between people and shifts, ages 16+). Submit a check for \$250 which will only be deposited if hours are not completed. *Must be approved and scheduled prior to 9/1.

Rules & Regulations

- Set-up begins at 9:30 AM. Vehicles must be off-site by 11:00 AM.
- Booth space: 12' x 12' max. Bring your own tent, weights, and power source.
- Event runs rain or shine. No early takedowns.
- Vendor **must provide** a Certificate of Insurance naming Downtown Racine Corporation as additional insured and photos of product.
- DRC assigns booth locations; requests are not guaranteed.
- Booths must be clean, professional, and open until 7:00 PM.
- Vendors are responsible for their own setup, cleanup, necessary permits, and sales tax. Spaces must be left clean and in original condition. Any trash left behind or damage will result in additional fees.

PAYMENTS

Pay online (racinedowntown.com) via the 'Party on the Pavement' tab or mail/drop off a check to:
Downtown Racine Corp
425 Main St., Racine, WI 53403

QUESTIONS:

Email:
eventsmanager@racinedowntown.com
or Call 262-634-6002
(Tues-Fri 11am-4pm, Sat 12pm-4pm)

FAQS: Visit RacineDowntown.com and click on 'Party on the Pavement' tab or scan QR Code



Application

Business Name: _____ Contact Name: _____
Phone: _____ Email: _____

Include a detailed list of services/items for sale: _____

Liability Release

By signing below, I acknowledge that I have read and agree to the event rules. I understand the risks of participating and agree to hold harmless the Downtown Racine Corporation.

Signature: _____ Date: _____

Printed Name: _____

Submit application to EventsManager@RacineDowntown.com

Applications will be reviewed in the order they are received. Please note that space is limited, and submission does not guarantee participation.